

## CFHA AGM, MARCH 31, 2012

1. **Members present:** Carol Boehm, Sheila Kyte, Linda Fry, Alison Bakken, Aja Johnson, Gunnar Rogstad, Eunice and John Bosomworth, Gord Fulton, Geri McNeil, Pat Wolfe, Bert Davidson, Sue Kosh, Mary Kenny, Anna Middleton, Dan Watanabi and Andrea Thiel. Newsletter editor Jane Beall was also present.
2. **Agenda:** Gord Fulton moved, seconded by Carol to approve the agenda. All in favour.
3. **Minutes:** Sheila Kyte moved, seconded by Burt Davidson to approve the minutes of the last AGM. All in favour.
4. **2011 Financial Statement:** CFHA financials from Dec 31, 2011 to March 30, 2012 read into the record. The complete 2011 financial statement was included in the March newsletter
5. **2011 audit:** Gord Fulton has agreed in principle to do the 2011 audit.
6. **Directors' Reports:** 2012 Budget is read into the record.
7. **Committee Reports:** Members were updated on the work of the Evaluation, Membership and Promotions committees.
8. **Unfinished Business:** proposed amendments to bylaws, sent out to members in February, were discussed and voted on. Here are the results:

**Amendment #1:** Gord Fulton moved, seconded by Geri McNeil that the proposed amendment be modified prior to voting to change the phrase "second generations" to "three generations". The proposed amendment then read: **The animal is not inbred and therefore eligible for registration. Inbred is defined for the purposes of this constitution as an animal which does not have any registration numbers that are the same in its past three generations. Animals born after November 1<sup>st</sup>, 2013 that are defined as inbred will not be allowed registration.**

14 members voted in favour and three were opposed. The amendment to Section 18.A. (3) passed.

**Amendment #2 :** Mover and seconder Eunice and John Bosomworth withdrew their proposed amendment in light of the vote on #1.

**Amendment #3:** The proposed amendment to Section 9. I) read:

**The new Board of Directors shall convene in person or by conference call within two weeks following the AGM, choose its President and Vice-President and assume its duties.**

The amendment passed without debate. All in favour.

**Amendment #4:** The proposed amendment to 10A) adds the following to the beginning of the paragraph:  
**The Annual General Meeting shall be held within 3 months of the CFHA fiscal year end.**

The amendment passed without debate. All in favour.

**Amendment #5:** The proposed amendment to Section 18A read:  
**A Norwegian Fjord Horse is eligible for registration in the Canadian Fjord Horse Registry if (5) in the case of a Canadian-born animal, the DNA profile of the sire and dam are on file with the CFHA Registry.**

14 members voted in favour, 3 abstained. The amendment passed.

**Amendment #6:** Carol moved, seconded by Aja that the proposed amendment be modified prior to voting by changing the phrase “DNA certificate” to “DNA profile. The subsequent proposed amendment would add an additional section to 18A; **(4) imported animals in a recognized foreign registry are eligible for registration in Canada, provided the application is accompanied by the certificate of registration showing the importer’s ownership, and a DNA profile.**

All members voted in favour. The amendment passed.

**Amendment #7:** The proposed amendment to Section 19 C) read:  
**In the case of a Canadian-born animal, the application shall be accompanied by a DNA profile of the sire and dam if not already on file with the CFHA Registry.**

All members voted in favour. The amendment passed.

**Amendment #8:** The proposed amendment to #10, Sections E&F deleted the phrase “and included in the following newsletter.” and read:

**E) A copy of the minutes of all General Meetings shall be posted on the CFHA website within 20 days. And F) A copy of the minutes of all meetings of the Board of directors shall be posted on the CFHA website within twenty days.**

After a discussion, all members voted against the proposed amendment.

9. **New Business:** The President explained why the Board decided to cancel membership of the CFHA in Fjord Horse International.

The President would like the by-laws amended next year to have all registration applications be accompanied by a DNA profile, paid for by the member registering the horse. Gord Fulton moves, seconded by Gunnar Rogstad that the requirement for notation of whorls as a means of identification of horses be set aside until it can be clarified.

10. **Adjournment:** Sheila Kyte moved, seconded by Carol Boehm, that the meeting be adjourned. All in favour.



# Canadian Fjord Horse Association

## Trial Balance As at 31/12/2011

Ac...	Account Description	Debits	Credits
1060	Chequing Bank Account	12,980.59	-
1200	Accounts Receivable	75.00	-
1220	Payroll Advances	0.00	-
1300	Purchase Prepayments	0.00	-
1320	Prepaid Expenses	0.00	-
1520	Inventory A	0.00	-
1810	Leasehold Improvements	0.00	-
1820	Office Furniture & Equipment	1,342.00	-
2100	Accounts Payable	-	1,380.22
2160	Corporate Taxes payable	-	0.00
2170	Vacation payable	-	0.00
2180	EI Payable	-	0.00
2185	CPP Payable	-	0.00
2190	Federal Income Tax Payable	-	0.00
2200	QPP Payable	-	0.00
2205	Quebec Payable	-	0.00
2210	QHSF Payable	-	0.00
2212	QPIP Payable	-	0.00
2230	OHSC Payable	-	0.00
2234	User-Defined Expense 1 Payable	-	0.00
2235	User-Defined Expense 2 Payable	-	0.00
2236	User-Defined Expense 3 Payable	-	0.00
2237	User-Defined Expense 4 Payable	-	0.00
2238	User-Defined Expense 5 Payable	-	0.00
2240	Deduction 1 Payable	-	0.00
2250	Deduction 2 Payable	-	0.00
2260	Deduction 3 Payable	-	0.00
2270	Deduction 4 Payable	-	0.00
2280	Deduction 5 Payable	-	0.00
2310	GST Charged on Sales	-	0.00
2312	GST Charged on Sales - Rate 2	-	0.00
2315	GST Paid on Purchases	-	0.00
2320	GST Payroll Deductions	-	0.00
2325	GST Adjustments	-	0.00
2330	ITC Adjustments	-	0.00
2340	QST Charged on Sales	-	0.00
2342	QST Charged on Sales - Rate 2	-	0.00
2345	QST Paid on Purchases	-	0.00
2350	QST Payroll Deductions	-	0.00
2355	QST Adjustments	-	0.00
2405	Prepaid Memberships	-	0.00
2450	Deferred Revenue	-	60.00
2460	Prepaid memberships	-	0.00
3560	Unrestricted net assets	-	12,150.07
4040	Sales Inventory C	-	0.00
4100	CLRC -Membership Fees	-	5,530.00
4110	CLRC- Registrations	-	2,435.00
4120	CLRC -Transfers	-	2,278.92
4130	CLRC-DNA Testing Recovery	-	1,161.00
4140	CLRC-Other fees	-	912.84
4200	Sales	-	0.00
4210	Website Revenue	-	1,440.00
4220	Newsletter Revenue	-	2,582.00
4225	Website/Newsletter Comm. Ad R...	-	244.80
4230	Breeders brochure revenue	-	0.00
4235	Royal Winter Fair revenue	-	200.00
4236	Mane Event revenue	-	200.00
4240	Colouring sheets sales	-	0.00
4260	Stud Book sales	-	0.00
4270	Evaluation Revenue	-	0.00
4420	Freight Revenue	-	0.00
4440	Interest Revenue	-	0.00
4460	Miscellaneous Revenue	-	14.40
5100	CLRC -Levy	0.00	-
5101	CLRC -Membership Levy	234.62	-

# Canadian Fjord Horse Association

## Trial Balance As at 31/12/2011

Ac...	Account Description	Debits	Credits
5102	CLRC -Registrations Levy	646.99	-
5103	CLRC -Transfers Levy	598.35	-
5104	CLRC - Account Entries Levy	1,639.54	-
5105	CLRC - DNA kits levy	214.45	-
5106	CLRC - Misc Transactions Levy	786.50	-
5110	CLRC-Secretarial Services	553.65	-
5120	CLRC Miscellaneous	582.50	-
5125	CLRC - Herd Book Preparation	0.00	-
5130	CLRC-DNA Testing Expense	1,464.75	-
5140	Inventory C Cost	0.00	-
5240	Purchases	0.00	-
5250	Purchase Returns	0.00	-
5260	Early Payment Purchase Discou...	0.00	-
5300	Freight Expense	0.00	-
5410	Wages & Salaries	0.00	-
5420	EI Expense	0.00	-
5425	QPIP Expense	0.00	-
5430	CPP Expense	0.00	-
5440	OHSC Expense	0.00	-
5450	QPP Expense	0.00	-
5455	QHSF Expense	0.00	-
5464	User-Defined Expense 1 Expense	0.00	-
5465	User-Defined Expense 2 Expense	0.00	-
5466	User-Defined Expense 3 Expense	0.00	-
5467	User-Defined Expense 4 Expense	0.00	-
5468	User-Defined Expense 5 Expense	0.00	-
5470	Employee Benefits	0.00	-
5500	DNA Testing expense	0.00	-
5510	Honorariums	0.00	-
5610	Accounting & Legal	0.00	-
5615	Advertising & Promotions	168.00	-
5618	Breeders brochure expense	896.00	-
5620	Bad Debts	0.00	-
5625	Business Fees & Licenses	0.00	-
5630	Cash Short/Over	0.00	-
5640	Courier & Postage	237.35	-
5645	Credit Card Charges	135.72	-
5650	Currency Exchange & Rounding	0.00	-
5660	Amortization Expense	0.00	-
5670	Memberships	551.10	-
5680	Income Taxes	0.00	-
5685	Insurance	486.00	-
5690	Interest & Bank Charges	51.78	-
5700	Office Supplies	0.00	-
5710	Constitution Update Expense	0.00	-
5720	Property Taxes	0.00	-
5730	Motor Vehicle Expenses	0.00	-
5740	Miscellaneous Expenses	0.00	-
5750	Honorariums	1,150.00	-
5760	Rent	0.00	-
5765	Repair & Maintenance	0.00	-
5770	Website Expense	770.44	-
5775	Newsletter Expense	3,347.70	-
5780	Telephone	0.00	-
5784	Travel & Entertainment	0.00	-
5789	Travel & Ent:Non-Reimbursable	0.00	-
5790	Annual Meeting Expense	474.17	-
5795	Evaluation Expenses	-	97.95
5800	Mane Event expenses	1,300.00	-
5890	Visa Commissions	0.00	-
5892	MasterCard Commissions	0.00	-
5894	American Express Commissions	0.00	-
5896	Other Credit Card Commissions	0.00	-
		<u>30,687.20</u>	<u>30,687.20</u>

**Canadian Fjord Horse Association**  
**Trial Balance As at 31/12/2011**

Ac...	Account Description	Debits	Credits
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## Canadian Fjord Horse Association 2012 Budget project

This is a projection compiled from actual and estimated revenues and expenses. Due to fluctuation in memberships, registrations, transfers, and related expenses it cannot be guaranteed as 100% accurate.

### REVENUE

#### OPERATING REVENUE

CLRC -Membership Fees:	\$4165.00(119 memberships @ \$35.00 per membership)
CLRC- Registrations:	\$1500.00(based on 50 registrations at \$30.00 per registration)
CLRC –Transfers	\$2400.00 (based on 80 transfers which I am expecting increase in sales due to promotions)
CLRC-DNA Testing Recovery	1,161.00( 20 kits @ \$58.05 per kit.
CLRC-Other fees	912.84
<b>CLRC Total Revenue</b>	<b>\$10138.84</b>

Website Revenue	1280.00
Newsletter Revenue	2,720.00
Website/Newsletter Comm. Ad ...	244.80
Breeders brochure revenue:	\$3417.00
<b>Sales Total Revenue</b>	<b>7661.80</b>

**TOTAL SALES REVENUE: 17800.64**

#### Other Revenue

Miscellaneous Revenue 14.40

**Total Other Revenue 14.40**

**TOTAL REVENUE 17815.04**

### EXPENSE

#### OPERATING EXPENSES

CLRC -Membership Levy:	234.62
CLRC -Registrations Levy:	646.99
CLRC -Transfers Levy:	598.35
CLRC - Account Entries Levy:	1,639.54
CLRC - DNA kits levy:	214.45
CLRC - Misc Transactions Levy:	786.50
CLRC-Secretarial Services	553.65
CLRC Miscellaneous	582.50
CLRC-DNA Testing Expense	1,464.75
<b>TOTAL CLRC EXPENSES</b>	<b>6,721.35</b>

#### General & Administrative Expe...

Accounting & Legal: 2010 audit of association financials performed by member Ted Swendson

Advertising & Promotions	168.00
Farm Show Case booklet:	\$1120.00 printing and compilation
Exhibitors Booth rental:	\$1989.00
Courier & Postage:	437.35
Credit Card Charges	135.72
Insurance	486.00 Liability Insurance
Interest & Bank Charges	51.78
Office Supplies: administration printing supplies,etc. absorbed by president and other volunteers performing tasks.	
Website Expense	770.44
Newsletter Expense	3,347.70
Telephone : President set up and paid commercial Skype account for director, committee meetings.	
Travel & Entertainment: expense absorbed by each volunteer attending event.	
Annual Meeting Expense	474.17

**Total General & Admin. Expen... \$8980.16**

**TOTAL EXPENSE: \$15701.51**

**NET INCOME: \$2113.53**

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